

## **INFORMATION ON PERSONAL DATA PROCESSING IN CONNECTION WITH THE USE OF VIDEO SURVEILLANCE**

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Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (OJ EU.L.2016.119.1, as amended), hereinafter: the GDPR, we inform you that:

1. The Controller of your personal data is 3Soft S.A. with its registered seat in Katowice, ul. Gawronów 6.
2. For all data protection issues, you can contact our Data Protection Officer at the email address: [iod@3soft.pl](mailto:iod@3soft.pl).
3. Your personal data are processed in the video surveillance system, which serves to ensure the safety of staff and the protection of property, as well as to maintain the secrecy of information the disclosure of which could expose the Controller to damage. The basis for data processing is Article 6 (1) (f) of the GDPR and Article 22<sup>2</sup> of the Labor Code.
4. The surveillance recordings are processed only for the purpose for which they were collected and stored for a period not exceeding 14 days from the date of recording - after this period the image recordings containing personal data are destroyed.
5. The recipients of the recordings may be entities responsible for repair and servicing, as well as other entities processing the data on our behalf pursuant to a data processing agreement. If it is required by law, we may share the data with entities authorized to have access to it.
6. Your personal data will not be transferred to a third country or international organization.
7. You have the right to request access to your personal data, to have them rectified, erased, to lodge an objection to their processing or to have their processing restricted under the principles set out in the GDPR.
8. You have the right to object to the data processing under the terms of the GDPR.
9. You have the right to lodge a complaint to the supervisory authority, which in Poland is the President of the Personal Data Protection Office, if the processing of personal data violates the GDPR.
10. Your personal data are not subject to automated decision-making, including profiling.
11. While your entry into areas under surveillance is voluntary, our use of video surveillance means that images are captured in the areas monitored on which you may be seen. Video surveillance does not include sound.